

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
September 15, 2020 @ 7:00 P.M.**

PRESENT:

Bonita Wood	Mayor
Brandon Martz	Deputy Mayor
Heidi Rohe	Chief Administrative Officer
Jon Williams	Councillor
Jordan McIntyre	PW Foreman

CALL TO ORDER: Mayor Wood called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Motion 1126/20

Moved by Deputy Mayor Martz to adopt the agenda as presented including additional items:

- Item 13.11 Heisler Grader Shed
- Item 9.6 eCompliance
- Item 9.7 Campground Reservations
- Item 9.8 Sidewalk removal 2020 Rutherford
- Item 10.4.1 Well #1
- Item 10.4.2 Well #2

MINUTES:

Motion 1127/20

Moved by Mayor Wood to adopt the August 13, 2020 regular council meeting minutes.

CARRIED

BYLAWS:

Motion 1128/20

Moved by Councillor Williams that Heisler Village council gives first reading to Bylaw #529-20, Amendment Flagstaff Regional SDAB.

CARRIED

Motion 1129/20

Moved by Mayor Wood that Heisler Village council gives second reading to Bylaw #529-20, Amendment Flagstaff Regional SDAB.

CARRIED

Motion 1130/20

Moved by Deputy Mayor Martz that Heisler Village council proceeds to third and final reading of Bylaw #529-20, Amendment Flagstaff Regional SDAB.

CARRIED

Motion 1131/20

Moved by Mayor Wood that Heisler Village council by unanimous consent gives third and final reading Bylaw #529-20, Amendment Flagstaff Regional SDAB.

CARRIED UNANIMOUSLY

POLICIES: NONE

OLD BUSINESS:

Flagstaff Regional Emergency Society (FRESS) Draft Master Agreement - Letter Flagstaff County Motion 1132/20

Moved by Deputy Mayor Martz that Council reviews Flagstaff County's letter with conditions for the FRESS Draft Master Agreement and agreed to not accept to give Flagstaff County veto power on the annual budget for FRESS and to not accept that the Flagstaff County's portion of the budget to not to exceed \$450,000 and to not accept that another plan will be developed to demonstrate cost savings to meet the region's needs.

CARRIED

NEW BUSINESS:

Alberta Assessment Model Review

Motion 1133/20

Moved by Mayor Wood that Council reviews the AUMA Assessment Model Review Toolkit and advises CAO to send out a feedback letter to MLA.

CARRIED

Request for Donation - Dog Shelter/Rescue Flagstaff County

Motion 1134/20

Moved by Councillor Williams that Council makes a motion to not approve the request for donation for the Dog Shelter/Rescue for Flagstaff County.

CARRIED

Appointment new Assessor

Motion 1135/20

Moved by Mayor Wood that Council makes a motion to appoint Larry James as the designated property Assessor for the Village of Heisler.

CARRIED

FRSD Agreement

Motion 1136/20

Moved by Deputy Mayor Martz that Council makes a motion to approve the new Flagstaff Regional Subdivision & Development Appeal Board Agreement including the Village of Amisk.

CARRIED

Joint MSP Project with Flagstaff County

Motion 1137/20

Moved by Deputy Mayor Martz that Council makes a motion to not agree to join Flagstaff County in a project with the Municipal Stimulus Program.

CARRIED

eCompliance

Motion 1138/20

Moved by Mayor Wood that Council makes a motion to not approve to purchase the eCompliance Workplace Health & Safety Program.

CARRIED

Campground Reservations

Motion 1139/20

Moved by Councillor Williams that Council approves to take reservations for the campground in the future and that CAO will prepare and present an appropriate policy for approval at a later council meeting.

CARRIED

Sidewalk Removal 202 Rutherford Ave

Motion 1140/20

Moved by Mayor Wood to advice CAO/PW to remove sidewalk at 202 Rutherford Ave and to fill the holes.

CARRIED

COUNCILLOR REPORTS

Motion 1141/20

Moved by Mayor Wood that Heisler Council accepts the Council reports; written Public Works, written DEM, and the Bylaw Enforcement Officer written report from August 2020 as presented.

CARRIED

Well #1 Issue Report

Motion 1142/20

Moved by Deputy Mayor Martz that Heisler Council accepts the Public Work's verbal and written report as information.

CARRIED

Well #2 Issue Report

Motion 1143/20

Moved by Deputy Mayor Martz that Heisler Council accepts the Public Work's verbal and written report as information and advices CAO/PW to go forward with Armstrong Well Drilling Ltd. to resolve issues with well #1 and #2.

CARRIED

Resignation Director of Emergency Management (DEM)

Motion 1144/20

Moved by Mayor Wood that Heisler Council accepts the Director of Emergency Management resignation and advices CAO to advertise for the DEM position on Facebook and the Village Newsletter.

CARRIED

Resignation Bylaw Enforcement Officer

Motion 1145/20

Moved by Mayor Wood that Heisler Council accepts the Bylaw Enforcement Officer resignation and advices CAO to advertise for the Bylaw Enforcement Officer position on Facebook and the Village Newsletter.

CARRIED

CAO Report and Action List

Motion 1146/20

Moved by Councillor Williams that Council accepts the August 2020 written and verbal report as information.

CARRIED

FINANCIAL:

Motion 1147/20

Moved by Mayor Wood that Village of Heisler Council accepts item # 12.1; the balanced August 2020 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and item #12.5 Revenue and Expenditures as presented.

CARRIED

Deputy Mayor Martz – Meeting & Travel Expenses

Motion 1148/20

Moved by Councillor Williams that Heisler Council instructs the CAO to pay Deputy Brandon Martz meeting & travel expenses for Feb 11 – Aug 13, 2020 the amount of \$760.00.

CARRIED

Municipal Stimulus Program Project (MSP)

Motion 1149/20

Moved by Deputy Mayor Martz that Council discusses the Water Treatment Plant mechanical upgrade project and makes a motion to advice CAO to apply for the MSP grant for the WTP mechanical upgrade in the amount of \$50,000 and to apply with the GTF grant for remaining costs.

CARRIED

Mayor Wood – Meeting & Travel Expenses

Motion 1150/20

Moved by Deputy Mayor Martz that Heisler Council instructs the CAO to pay Mayor Bonnie Wood meeting & travel expenses for May 20 – August 16, 2020 the amount of \$720.00.

CARRIED

CORRESPONDENCE:

Motion 1151/20

Moved by Mayor Wood that Heisler Council accepts the Correspondence items number 13.1-13.11 as information:

- 13.1 Village of Forestburg – Letter Oil & Gas Jason Kenney
- 13.2 Town of Killam – Letter Assessment Model Change MLA Lovely
- 13.3 Town of Killam – FIP request for Meeting
- 13.4 Town of Killam – Letter FRESS
- 13.5 Town of Sedgewick - Letter FRESS
- 13.6 Town of Daysland - Letter FRESS
- 13.7 Village of Lougheed – Letter FRESS
- 13.8 Village of Alliance – Letter FRESS
- 13.9 Town of Hardisty – Letter FRESS
- 13.10 AB Municipal Affaires – 2019-20 Annual Report
- 13.11 Flagstaff County - Heisler Grader Shed

CARRIED

CONFIDENTIAL:

Motion 1152/20

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 – Confidential Evaluations at 8:24 p.m.

CARRIED

Motion 1153/20

Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:10 p.m.

CARRIED

CAO Evaluation & Employment Agreement

Motion 1154/20

Moved by Mayor Wood that Heisler Village Council completes the 2019/2020 CAO Employee Evaluation, and accepts and renews the CAO Employment Agreement with Heidi Rohe at a rate of \$25.00 per hour commencing September 15, 2020.

CARRIED

Date for next Regular Council Meeting and Organizational Meeting: October 22, 2020 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:14 p.m.

X

Bonita Wood
Mayor

X

Heidi Rohe
CAO